

## REGIONAL EMERGENCY MANAGEMENT BY-LAW

A By-law to Provide for a Prompt and Coordinated Response to a State of Local Emergency.

The Town Council of the Town of Hantsport, under the authority vested in it by the *Municipal Government Act*, Stats. N.S., 1998, C. 18, and the *Emergency Management Act*, Stats. N.S., 1990, C. 8, enacts as follows:

### SHORT TITLE

1. This by-law may be cited as the "Regional Emergency Management By-law".

### INTERPRETATION

2. In this by-law,
  - a. "Act" means the *Emergency Management Act*, Stats. N.S., 1990, C. 8;
  - b. "Agreement" means the agreement among the Town of Windsor, the Town of Hantsport and the Municipality of the District of West Hants pursuant to the Act;
  - c. "Council" means the Council of the Town of Hantsport;
  - d. "Councils" means the Councils of the Town of Hantsport, the Municipality of the District of West Hants, the Town of Windsor ;
  - e. "Councillor" means a member of the Council;
  - f. "Emergency" means a present or imminent event in respect of which the Minister of Municipality, as the case may be, believes prompt coordination of action or regulation of persons or property must be undertaken to protect property or the health, safety or welfare of people in the Province;
  - g. "Emergency Management Office" means the Emergency Management Office

established pursuant to the *Public Service Act*;

- h. "Emergency Management Plan" means any plan, program or procedure prepared by the Province or Municipality, as the case may be, that is intended to mitigate the effects of an emergency or disaster and to provide for the safety, health or welfare of civil population and the protection of property in the event of such an occurrence;
- i. "Fire Marshall" means the Fire Marshall appointed pursuant to the *Fire Prevention Act*
- j. "Mayor or Warden" includes a Councillor acting in the stead of the Mayor or Warden, as the case may be;
- k. "minister" means the Minister of Emergency Management;
- l. "Municipality" means the city, an incorporated town or a municipality of a county or district;
- m. "Police Officer" means a member of the Royal Canadian Mounted Police and a police officer of a Municipality;
- n. "Regional Emergency Management Advisory Committee" means a committee established by agreement to plan for and be responsible for the direction and management of emergency activities;
- o. "Regional Emergency Management Coordinator" means the person and their alternate appointed by the participating parties of REMO;
- p. "Regional Emergency Management Organization" means the organization established as per the agreement;
- q. "Regional Emergency Management Planning Committee" means the committee responsible to recommend policy to the Regional Emergency Management Advisory Committee;
- r. "State of Emergency" means a state of emergency declared by the Minister or renewed by the Minister pursuant to this Act;
- s. "State of Local Emergency" means a state of local emergency declared by a

Municipality or renewed by it pursuant to this Act;

*REGIONAL EMERGENCY MANAGEMENT ORGANIZATION*

3. The Council hereby agrees to the establishment of a Regional Emergency Management Organization in accordance with the Agreement.
4. The Regional Emergency Management Organization shall consist of the following persons and Committees:
  - a. a Regional Emergency Management Advisory Committee;
  - b. a Regional Emergency Management Coordinator;
  - c. a Regional Emergency Management Planning Committee.

*REGIONAL EMERGENCY MANAGEMENT  
ADVISORY COMMITTEE*

5. Council shall appoint representatives to the Regional Emergency Management Advisory Committee in accordance with the agreement from its members for such term as the agreement provides.
6. Council's representation on the Regional Emergency Management Advisory Committee shall at all times be no fewer than three members of the Council or as required by the agreement.
7. The Regional Emergency Management Advisory Committee shall:
  - a. be responsible for the development of Regional Emergency Management plans;
  - b. brief Council on the development of these plans;
  - c. prepare and recommend the annual operating budget to respective Councils for approval.

*REGIONAL EMERGENCY MANAGEMENT COORDINATOR*

8. A Regional Emergency Management Coordinator shall be appointed in accordance

with the agreement.

9. The Regional Emergency Management Coordinator shall receive an honorarium in accordance with the agreement.
10. The Regional Emergency Management Coordinator shall:
  - a. chair the Regional Emergency Management Planning Committee;
  - b. coordinate and prepare Regional Emergency Management plans;
  - c. perform such duties as provided for in the agreement.

#### REGIONAL EMERGENCY MANAGEMENT PLANNING COMMITTEE

11. Each party shall appoint representatives to the Regional Emergency Management Planning Committee as the agreement provides.
12. The Regional Emergency Management Planning Committee shall include, but not be limited to, persons responsible during an emergency to provide:
  - a. law enforcement;
  - b. fire control;
  - c. engineering services;
  - d. health services;
  - e. community services;
  - f. transportation;
  - g. communications;
  - h. public information;
  - i. utilities;
  - j. hospital;
  - k. financial services;
  - l. legal services.
13. The Regional Emergency Management Planning Committee shall:
  - a. assist the Regional Emergency Management Coordinator in the preparation and coordination of the Regional Emergency Management plans;
  - b. advise the Regional Emergency Management Advisory Committee on the development of Regional Emergency Management plans;

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- c. upon request, assist the Regional Emergency Management Advisory Committee in the briefing of Councils on the development of Regional Emergency Management plans;
- d. perform such other duties as may be required by the Regional Emergency Management Advisory Committee or the agreement.

#### AGREEMENTS

14. The Regional Emergency Management Advisory Committee may enter into agreements with the Government of Canada, the Province of Nova Scotia, a municipality, city, town, or any other agency or any person, subject to approval of each Council.

## DUTY OF COUNCIL

15. The Council may appropriate and expend monies:
  - a. to pay the cost of operations and reasonable expenses of members of the Regional Emergency Management Advisory Committee, the Regional Emergency Management Coordinator and the Regional Emergency Management Planning Committee; and
  - b. to fulfill the terms and conditions of any agreements as per Section 14.

## DUTIES DURING A STATE OF LOCAL EMERGENCY

16. Following the issuance of a declaration, and or the duration of the state of local emergency:
  - a. every Councillor shall keep the Mayor posted respecting their whereabouts;
  - b. every employee, servant and agent of the Municipality who has a key role to play in such emergencies as identified in the Regional Emergency Management plans shall:
    - i. advise the Regional Emergency Management Coordinator of their whereabouts; and
    - ii. fulfill such duties as may be prescribed by the Regional Emergency Management Plan.

## REPEAL

17. All former Emergency Measures By-Laws of the Town of Hantsport are hereby repealed and this By-Law substituted therefore.

I, Jeffery A. Lawrence, Chief Administrative Officer for the Town of Hantsport, do hereby certify that the foregoing is a true copy of a by-law duly passed at a duly called meeting of the Town Council of the Town of Hantsport held on the \_\_\_\_ day of \_\_\_\_\_.

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GIVEN under the hand of the Chief Administrative Officer and under the Corporate Seal of the said Town this \_\_\_\_ day of \_\_\_\_\_.